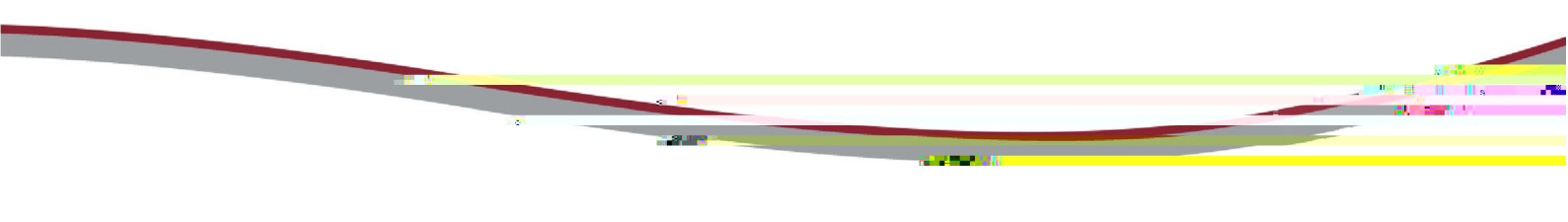


**St Martin's**  
Grow in Faithful Living

# BYOD Policy

(Year 11 and 12 Bring Your Own Device)

November 2023



## TABLE OF CONTENTS

What is Bring Your Own Device (BYOD).....	3
BYOD Policy.....	3
Purpose.....	4
Monitoring of Devices Connected to the School Network .....	4
ICT for Personal Learning and Acceptable Use Policy.....	5

## What is Bring Your Own Device (BYOD)

Bring Your Own Device (BYOD) refers to a technology policy where students bring a personally owned device to school for the purpose of learning. At St Martins Lutheran College this is our preferred method for students to access electronic resources in Year 11 and 12.

With classroom teacher approval, students may use their own devices to access the internet and collaborate with other students. BYOD allows students to use the technologies that are most appropriate for their personal learning programme. Note: this may mean that a student continues to use the Chromebook they were issued with in Middle School.

Information in this policy is complemented by:

- BYOD Fact Sheet (FAQs) – at the end of this document
- BYOD Portal (on the website)
- Chromebook Handbook (given to Years 8-10)
- Information and Communication Technology Policy
- Student ICT User Agreement

Please refer to the BYOD Fact Sheet if you have any questions. If you require any additional information please contact the College or send an email to [ictsupport@stmartins.sa.edu.au](mailto:ictsupport@stmartins.sa.edu.au)

The BYOD Portal is a means of ordering a laptop that will be suitable for most SACE subjects at Stage1 and 2. Some subjects may have specific requirements depending on the nature of the subject. If unsure, please speak with the relevant subject teacher.

The portal is offered as a service by the school in conjunction with a provider and may offer advantages in terms of simpler purchasing, competitive pricing and

- Devices should be brought to school fully charged. Chargers are discouraged from being used at school. Only electrically tagged equipment can be used at school in areas where they do not present a hazard.
- No student shall establish a wireless ad-hoc or peer-to-peer network using their electronic device or any other wireless device while on school grounds.
- Voice, video, and image capture applications may only be used with teacher permission and where relevant to the learning environment, whilst being respectful of the rights and permission of others.
- The owner of the electronic device is the only person allowed to use the device and their unique username and password associated with the device. In the event that a student believes that their password has been compromised, they should immediately see the St Martins Lutheran College ICT Department to have their password changed.

The BYOD Policy applies to any device used for personal learning brought into school. However, Mobile Phones are not covered under this BYOD Policy. Students bringing a mobile phone to school do so in

compliance with the College Policy on Mobile Phone Use. The College Policy on Mobile Phone Use is available on the College website. The College Policy on Mobile Phone Use is available on the College website. The College Policy on Mobile Phone Use is available on the College website.

## Monitoring of Devices Connected to the School Network

The Principal of St Martins Lutheran College retains the right to be the final arbitrator of what is, and is not, appropriate content and has overall responsibility for the appropriate access to and use of the school's ICT infrastructure, network and data management, including the right to monitor, access and review all use of school resources and infrastructure. This includes all personal web browsing, and emails sent and received on the school's ICT facilities.

As part of its quality assurance, data integrity and security processes, the school will establish audit trails capable of tracking the attachment of an external device to the school network in cases of suspected breaches of this policy or misuse of the school's ICT resources. Such tracking will be able to monitor dates, times and duration of access to ensure that school data and security has not been compromised by external parties.

Consequences for breach of this policy will be determined by the Principal or delegate and may include prohibiting an individual from bringing their device to school. The Principal or delegate also reserves the right to audit at any time any material on equipment that is owned or leased by the school, and to audit privately owned ICT electronic devices and equipment (including storage devices) used at School or at any school related activity.

Connectivity of all student owned devices will be centrally managed by the St Martins Lutheran College ICT Department, and configurations will be in accordance with the guidelines in place to protect and secure school data and information systems and storage. Configuration of devices will include password protection and encryption, and any other controls essential to isolating and protecting sensitive information accessed from or stored upon personal devices or the school's network. Students will be expected to adhere to the same security protocols when connecting to non-school equipment to help protect any information from being lost or stolen from their devices.

fs7(oe)-Tdm oi

## ICT for Personal Learning and Acceptable Use Policy

It is the responsibility of every student and employee of St Martins Lutheran College to ensure of

s8(pl(a)-Tdm oi

## Acceptable Devices

### Which should I bring?

In conjunction with Learning With Technology, we have a Parent Online Purchasing Portal where devices can be purchased. It should be noted that devices do not need to come from this portal. Also, Chromebooks received in Year 8 or when enrolling, can continue to be used.

The Purchasing Portal is located via the link on the St Martins Lutheran College Website, in the Parents Portal.

There is a choice of laptops and Chromebooks which are available at Education discounted prices.

When purchasing these devices, you have the option to take out accidental damage protection (highly recommended unless the device can be covered by your existing household contents insurance), other options will also be available to purchase at the same time (carry bag, mouse, external hard drive etc.).

The St Martins Lutheran College ICT Department can assist with warranty repair arrangements for devices purchased through the portal should it be required.

It is expected that if devices are not purchased through the portal, they will

## Technical Support

### Network Connection

Students need to connect to the school's wireless network by following the instructions provided by the St Martins Lutheran College ICT Department. Only approved devices can be connected.

Students who are having technical issues connecting their device can visit the St Martins Lutheran College ICT Department Office (normal support is from 8:45am to 3:30pm during school terms – outside these time by arrangement)

An initial

## FAQs

### What is Bring Your Own Device (BYOD)

Bring Your Own Device (BYOD) refers to technology models where students bring a personally owned device to school for the purpose of learning.

### Is student internet monitored?

Internet access is filtered whilst students are using the school's network.

### Where do I go for support?

If students are