

Enrolment Procedure

Making an application

- a) An Application for Enrolment form must be accompanied by:
 - x the non-refundable Enrolment Applicatione (\$50);

As is the case with enrolments, if false or misleading statements are made on the Aplication for Enrolment, or if relevant information is not disclosed at the time of enrolment, the Principal may suspend or terminate the enrolment at any time where its reasonable justification for doing so.

Receipt of Enrolment Application

Once the Enrolment Application along with the Application fee and all required documentation has been received and processed, the applicant will be advised

They will also be asked to complete an Enrolment Questionnaire prior to their interview. Our primary objective is to provide the best education we can for each studestucks offers for positions are decided once the College has all of the relevant information to make an informed decision as to the ability $\check{s} u \check{s} Z v \check{k} u \check{k} u \check{s} \check{k} v \check{k} v$

Confirmation of Enrolment

Once the College has offered the applicant pasition and confirmed their enrolment aSMLC parent/caregiversare required to:

- x Return the signed Confirmation of Enrolment;
- x Pay the Enrolment Confirmation fe \$250), plus any other fees and levies due at that time is fee will be refunded when the student graduates or leaves the College and there is no outstanding debt owed to the College

Parents should also update any personal details which may have changed since completing the Application for Enrolment.

Theprocess of withdrawing the Application for Enrolment or student pesommencement x If a student does not commence at the College, Enrolment Application fee is forfeited

x Kv • šµ vš }uu v • ššZ }ovorittePh nobtic/evof inštenOEEcon [to withdraw the student is required of this notice is not given, vo š CE u [• (•] vceov/jill/þe jc/hang/þeði]

Fees

Fees are required in advance, as set in the Fee Schedule in the Financial Information Handbook. As mentioned above, a signed/completed Direction form must be in place before students can commence schooling.